

MEETING OF THE ONEIDA COUNTY PUBLIC WORKS/SOLID WASTE COMMITTEE

DATE: OCTOBER 6TH, 2016

MEMBERS PRESENT: CUSHING, JENSEN, PASZAK, TIMMONS, HOLEWINSKI

ALSO IN ATTENDANCE: STEFONEK/COMMISSIONER, JOLIN/ HIGHWAY & SOLID WASTE DEPARTMENTS, KEVIN MEYER/CORRE ENGINEERING, NICK VOS/WISDOT, BEN RICH/HIGHWAY

The following matters were taken up to wit:

1. Jensen called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Cushing/Paszak to approve the agenda. Items may be taken out of order at the discretion of the Chairman. All ayes.
3. Chairperson Jensen shared information discussed at the recently “Just-Fix-It” meeting held at the Hazelhurst Town Hall. Jensen requested that Stefonek advise the Committee of any scheduled time off and/or upcoming conferences he will be attending prior to those events.
4. **Motion:** Cushing/Jensen to approve the minutes of the Public Works/Solid Waste meeting held on September 22nd, 2016 with the correction to item number 12 to include: “Committee recommends documentation of the State Patrol Superintendent’s hours”. All ayes.
5. **Motion:** Cushing/Paszak to approve Highway vendor vouchers #544-585 for a total of \$578,192.78 and Solid Waste vendor vouchers for a total of \$12,872.87. All ayes
6. Nick Vos from WisDot presented the Committee with information on the State’s Winter Maintenance Expectations. Oneida County Highway Department exceeds the State’s requirements and is advised to gradually decrease the level of service provided. Lengthy discussion was held on liquid treatment.
7. Kevin Meyer from Corre Engineering discussed the STP (State Transportation Program) funding for County Highway Y. Current scheduling is Phase 7 in 2018 and Phase 8 in 2020. Committee instructed Stefonek to contact WisDot Central Office and work to schedule both phases to be constructed in 2018. Meyer states engineering is 60% complete.
8. Stefonek presented the Committee with the five year road plan. Holewinski requested Highway A be moved ahead from 2019 and 2020 due to high traffic counts, including the school busing system between Sugar Camp and Three Lakes. If budgeting/funding could be achieved there would be a substantial cost saving to doing the project in its entirety rather than two phases. Severity of deterioration of Highways B, E, and Q, as well as, traffic counts and complaints received were discussed. Ben Rich suggested a temporary solution of a wedge/overlay of Highway B to coincide with some culvert paving work to be done this year on Highway Z. Committee reacted favorably to this idea and requested Stefonek look into using general maintenance monies to complete. Holewinski and Stefonek will work together to get the fixed budget amounts to align with road work plan. Committee will discuss any changes at the October 28th, 2016 meeting.
9. Wedging/Overlay on Highway B in 2016 rather than reconstruction in 2017 was discussed.

10. **Motion:** Cushing/Paszak to purchase a Trail King Lowboy for \$62,650. Holewinski amended the motion to purchase the Trail King Lowboy excluding the Beaver Tail. No second. Motion failed.
Motion: Paszak/Cushing to purchase a Trail King Lowboy with Beaver Tail for \$62,650. Holewinski Nay, Timmons Aye, Cushing Aye, Paszak Aye, Jensen Aye. Motion carried.
11. **Motion:** Jensen/Cushing to designate a truck to be staffed with a seasonal winter LTE (limited term employee) and to send the Town of Enterprise a proposal for winter road maintenance. All ayes
12. Jolin presented the Committee with a three year (2014, 2015, and 2016) Revenue Comparison Report, as well as, an Operating Fund Carry Forward Balance Report that she prepared using information received from Margie Sorenson, Finance Department. Jolin noted that, surprisingly, revenues had remained consistent for the same nine month time periods. Discussion was held on the Operating Balance and Jolin explained the yearly operating balances from 2009 through 2015 and noted significant happenings during those years.
13. **Motion:** Holewinski/Jensen to approve the Solid Waste credit account applications for Schroeder Construction and PuroClean with a credit limit of \$500 pending reference check. All ayes
14. **Motion:** Holewinski/Cushing to approve the Traffic Safety Budget as presented and forward to the Administration Committee for consideration. All ayes
15. **Motion:** Cushing/Timmons to approve the Finance Technician and Account Technician to travel to Lincoln County on October 20th, 2016 for the Annual Office Manager's meeting. All ayes
16. Commissioner/Operations Report
 - Stefonek reported that he will be adding an addendum to the (RFP) Request for Proposal for the structural engineering for the highway shop, deleting the Underground Infra-structure. Holewinski recommended another addendum regarding insurance and bonding as discussed.
 - Stefonek stated that he expects salt/sand production to begin the week of October 17th, 2016.
 - Stefonek provided documentation of the State Patrol Superintendent's weekly hours.
17. Closed session was tabled to the next meeting on October 28th, 2016.
18. Future Meeting dates:
 - Friday, October 28th, 2016 at 8:00 am
 - Thursday, November 10th, 2016 at 8:00 am
19. Future Agenda Items:
 - Five year road plan/ Report for County Board
 - Road Maintenance for the Town of Enterprise
 - 2018 Chip and ChipD for Highway Y
 - Beet filtering system for liquid treatment
 - Commissioner Goals
20. **Motion:** Paszak/Timmons to adjourn at 10:25 am. All ayes.